



NOORUL ISLAM CENTRE FOR HIGHER EDUCATION

(Declared as Deemed to be University under section 3 of the UGC act 1956)

Kumaracoil, Thuckalay, Kanyakumari District, Tamilnadu-629180.
Website: www.niuniv.com; email: info@niceindia.com

Dr. R.Mathusoothana S. Kumar
Director - IQAC

Ref.No.NICHE/IQAC/02/2019
21-12-2019

Dear Members of IQAC,

Sub: Noorul Islam Centre for Higher Education, Kumaracoil-15th IQAC meeting- Communication of date of the meeting- Reg.

I am by direction to inform that the 15th Internal Quality Assurance Cell (IQAC) meeting is scheduled at the VC's Conference Hall, in NICHE at 11.00 A.M on 3rd January 2020 (Friday). The agenda for the Meeting is given below

Kindly make it convenient to attend the meeting

Agenda

1. Discussion of AQAR for the year 2018-2019
2. Suggestions for improvement of quality during 2019-2020
3. Discussion about system and standards in Research and Development
4. Alumni Association
5. Implementation of Best Practices
6. Action Plan for the year 2019-2020.
7. Any other matter with permission of chair

Thanking you,

Yours faithfully

Copy To

1. PA to Chancellor
2. PA to Pro-Chancellor(Academic)
3. PA to Vice-Chancellor
4. PA to Pro-Vice-Chancellor
5. The Registrar
6. Director (HRM)
7. The Controller of Examinations
8. File Copy

Subject to Pro-Chancellor Approval

Director - IQAC
21.12.19

Registrar

23.12.19.
Vice-Chancellor

Pro-Chancellor (Academic)

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Minutes of Meeting (03-01-2020)

1. The Director IQAC Dr.R.Mathusoothana S Kumar welcomed the gathering.
2. The functions of IQAC were discussed among the members.
3. The planning of AQAR for the year 2018-2019 was discussed. The report to be done and would be sent to the concerned as early as possible.
4. It is planned to conduct the Academic Audit regularly.
5. The seven criteria for the IQAC were discussed and the following procedure is proposed with a view to avoid data duplication.
 - a) Academics related (Criterion I) details to be maintained in Academic Affairs.
 - b) Teaching, Learning and Evaluation (Criterion II) details to be maintained in each department.
 - c) Research department has to take steps for Innovations, Consultancies, Extension Activities and Collaborations. Research, Innovations and Extension (Criterion III) details to be maintained in the research department.
 - d) The Infrastructure and Learning Resources details to be maintained in Library, Account and Computing Centre (Criterion IV).
 - e) The Students Support and Progression (Criterion V) details to be maintained in the Student Affairs).
 - f) The Governance, Leadership and Management (Criterion VI) details to be maintained in the University Administration.
 - g) The Institutional Values and Best Practices (Criterion VII) to be maintained in IQAC.
6. In Research and Development, Procedures should be developed in system and development activities. For thesis submission, publications of **free journals** (Scopus, Web of Science) only should be considered. One **SCI Indexed journal** should be made mandatory for Ph.D thesis submission.
7. Faculties are requested to look into the **key areas** in which funding organizations are providing grants and sent proposal in those areas.

8. The Alumni Association of Noorul Islam Centre for Higher Education has been functioning since its inception, But not yet registered. Immediate steps are being taken to get the body registered at the earliest.
9. The following Best practices were identified and implemented in the university during the year 2018-2019
 - a) Function of Association in each department for the development of students and faculties.
 - b) Adoption of outcome based education in curriculum and teaching process with reference to Bloom's taxonomy in the examination system of the university.

Suggested best practices for Year 2019-2020

- a) Students (UG & PG) are to submit plagiarism report to the concerned HOD while submitting their project report for evaluation.
 - b) Each department to institute the following awards.
 - i) Best outgoing student
 - ii) Best academic achievement
 - iii) Best library user
 - iv) Best sportsman etc.
 - c) To request the management to institute the following cash award
 - i) Maximum number of refereed research publications in Scopus database, Web of Science and SCI
 - ii) Best Teacher Award
 - iii) Award for each patent granted
 - iv) Award for receiving funded projects
10. The following Action Plan for the academic year was discussed and to be implemented
 - a) Online feedback system for students, staff, experts, parents etc.
 - b) NPTEL courses to be registered by students and faculty.
 - c) Details of students have arrears to be collected and identified students to be given special coaching.
 - d) Director Student Affairs to constitute a counseling committee with following members to advise to students on problems related to psychology, discipline etc.

Members

- i) Doctors
- ii) Experienced faculty and educationalist
- iii) Director grievance
- iv) Warden
- v) Students (Both gents and ladies)

e) Cultural activities can be motivated.

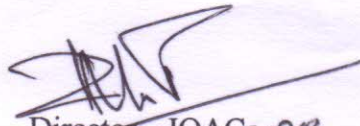
Hostel day celebrations to be conducted for boys and girls separately.

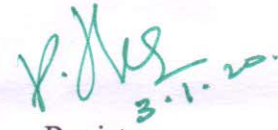
Interdepartmental competitions such as dance, music, song etc can be conducted.

Essay and Elocution competitions to be conducted.

f) Other institute IQAC experts may be invited to guide IQAC in NICHE.

11. The Director IQAC Dr.R.Mathusoothana S Kumar delivered the vote of thanks.


Director - IQAC
(Dr. R.Mathusoothana S. Kumar)


Registrar
(Dr.P.Thirumalvalavan)

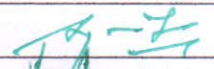
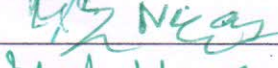
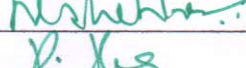
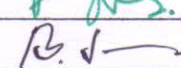
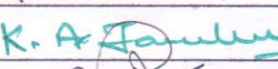

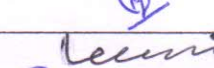
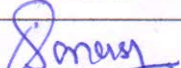

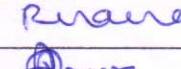
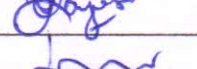
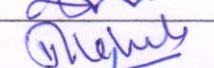
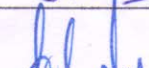

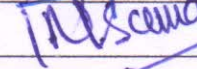


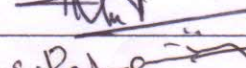
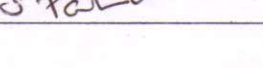
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Internal Quality Assurance Cell**15th IQAC meeting- 3rd Jan 2020**
Minutes of the Meeting

The meeting was conducted under the chairmanship of the vice-chancellor. The Director-IQAC welcomed the gathering.

The following members were present.

Sl.No.	Name	Designation	Signature
1	Dr.S.Manickam	Vice-Chancellor	
2	Prof. M.L.Narayanan	Director (Grievance)	
3	Dr.N.Chandrashekhar	Pro-Vice Chancellor	
4	Dr.P.Thirumalvalavan	Registrar	
5	Dr.B.Krishnan	Controller of Examinations	
6	Dr.K.A.Janardhanan	Director (HRM)	
7	Dr.A Shajin Nargunam	Director (Academic Affairs)	
8	Dr.M.Dev Anand	Director (Research)	
9	Dr.J.Charles	Director (Student Affairs)	
10	Dr.P.B.Sarasija	Professor/Mathematics	
11	Dr.J.Joseph	Associate Professor / Chemistry	
12	Dr.R.Ganapathi Raman	Associate Professor/ Physics	
13	Dr.S.Lawyed Stephen	Librarian	
14	Dr. K. Muthuvel	Assistant Professor / EEE	
15	Ms. Y. Jeyasheela	Assistant Professor/IT	
16	Mr.S. Eben Monic	Manager - Client Service Delivery Management at West Corporation	
17	Mr.P.Reghukumar	Advocate	
18	Dr.J.Jesu Vedha Nayahi	Assistant Professor(Senior Grade) AU/ Tirunelveli	
19	Dr.R. Mathusoothan S Kumar	Prof. and Head /IT	
20	Dr.S.Palanikumar	Associate Professor/IT	