



Notification on E-Sanad Services

The **e-Sanad** is a platform for the Indian and Foreign Nationals to get the Attestation/Apostille on professional and Personal documents from concerned Document Issuing Authorities (DIA) and Ministry of External Affairs (MEA), Govt. of India.

Step 1:

- a) The user needs to pay Rs.1500/- as document verification fee in the Tamil Nadu Mercantile Bank A/c No. **026150050800200 (IFSC code: TMBL0000026, Thalakulam Branch)** or Pay through the BHIM UPI payment mode by scanning the following **QR code and pay the amount or pay to the UPI ID: niexamfee@tmb.**



- a) After making successful payment, the user can save the online fee payment receipt in PDF file format.

Step 2:

- a) The user should have the soft copies of both the Degree Certificate and Online Payment Receipt of Noorul Islam Centre for Higher Education in pdf format in his/her computer
- b) The user needs to Register and login in the e-sanad portal ([URL:https://esanad.nic.in](https://esanad.nic.in))
- c) Select the issuing authority state as Tamil Nadu
- d) Select the Document issuing authority as **Noorul Islam Centre for Higher Education**
- e) Select for Non Pre-verified documents
- f) Fill the required details and upload the Degree Certificate (Main Document) and the Payment Receipt(Supporting Document)
- g) Proceed to online payment for Attestation/ Apostille processing fee to esanad. Pay Rs.90/- per appostille or Rs.40/- per attestation to the Ministry of External Affairs.
- h) E-sanad portal will generate its acknowledgement after the successful payment.
- i) Visit <https://esanad.nic.in/checkStatus> to check the status of his/her applications.

For further information, please contact

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