



APPLICATION FORM FOR BACKLOG CERTIFICATE

1.	Name of the Candidate as in University records (BLOCK LETTERS)	:	
2.	Register Number	:	
3.	Course Undergone in this University	:	
4.	Department	:	
5.	Results in the Final Examination (Passed or Failed)	:	
6.	Month and Year of first appearance in the examination	:	
7.	Month and Year of first appearance in the examination	:	
8.	Address for communication		

9. BACKLOG SUMMARY					
Subject Semester	Subject code	Subject Name	Expected Month & year of passing	Actual Passing Month & Year	Number of attempts

10. Payment Details					
	Mode of Payment	Online Receipt No./ Transaction Reference /IMPS No.	Date	Name of the Bank	Amount (Rs. 500/-)

- Enclose the Photostat copy of:
1. Consolidated grade card and all the previous semester grade card for the students those who completed their courses successfully
 2. Payment receipt

Date: _____ Signature of the Candidate

Accounts Department _____ Signature of the HOD

For Office Use Only

Sl. No. of the Certificate: _____
Date of Issue: _____ Controller of Examinations

INSTRUCTIONS TO THE CANDIDATES

1. The fee for issue of backlog certificate is **Rs. 500/-** (Rupees Five hundred only).
2. The application should accompany with the following:
 - a. Payment receipt of Rs. 500/-
 - b. Xerox copy of the consolidated grade card for the students undergoing the course in this University.
3. .
4. The fee can be remitted in any one of the following payment modes:
 - a. Pay the fees in the Tamil Nadu Mercantile Bank
A/c No. 026150050800200
(IFSC code: TMBL0000026, Thalakulam Branch)
or
 - b. Pay through the BHIM UPI payment mode by scanning the following **QR code and pay the amount** or **pay to the UPI ID: niexamfee@tmb.**

