

BOARD OF RESEARCH, DEVELOPMENT & CONSULTANCY (BRDC)

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NICHE/R&D/02 03 00/2023

Date:

HONORARIUM AND TRAVELLING ALLOWANCE CLAIM FORM

1. Name :

2. Official Address :

3. Purpose of Visit :

4. Date :

5. Honorarium :

Sl. No.	Name of the Department	Name of the Designation (Expert / Chairman)	Number of Scholars Attended	Honorarium / Sitting (Rs)	Total (Rs)
1.					
2.					

6. Travelling Allowance :

Number of Days	Travel		Mode of Transport (Train / Car / Bus)	Total (Rs)
	From	To		

Note:-

Travelling Allowance

- Train ⇒ IInd AC Train Fare for two and half for both ways
- Bus ⇒ Rs.2/- per km
- Car ⇒ Rs.8/- per km subjected to maximum of 150 Kms

Honorarium

- External member Sitting charge of Rs. 2,000/- per Scholar
- Internal member Sitting charge of Rs. 500/- per Scholar
- Single sitting per day, subject to a minimum honorarium of Rs. 3,000/-

7. Total (Honorarium + TA) = Rs. _____ (In words.....)

.....)

Signature of the Member

Passed for Rupees (.....)

.....)

Director Research

Registrar

Received the Amount

Signature of the Member