



# NOORUL ISLAM CENTRE FOR HIGHER EDUCATION

(Deemed-to-be-University under section 3 of UGC Act 1956)

Kumaracoil – 6291 80.

(Accredited by NAAC with 'A' Grade)

## OFFICE OF THE CONTROLLER OF EXAMINATIONS

### APPLICATION FOR CONDONATION OF SHORTAGE OF ATTENDANCE

1. Name of the Candidate :
2. Reg. No. of the candidate :
3. Department :
4. Course & Branch :
5. Semester for which condonation is applied :
6. Month & year of Examination :
7. Reasons for absence :
8. Particulars of Medical Certificate etc. enclosed :
9. Amount of fee remitted :

Date:

**Signature of the candidate**

**Signature of the Cashier with date**

**Signature of the Director, Student Affairs/  
Director, First year B.E/B.Tech. with date**

**Signature of the HOD with Recommendation and date**

### INSTRUCTIONS

1. *Application for condonation should be accompanied by proper valid documentary evidences(Medical certificates etc.)*
2. *Application which are not duly countersigned by the Cashier and recommended by the Director, Student Affairs / Director, First year B.E/B.Tech. courses and HOD will not be entertained.*