

NOORUL ISLAM UNIVERSITY

KUMARAKOIL ,THUCKALAY

KANYAKUMARI Dt-629180

Minutes of the First meeting of the Board of Management, held on 27th May 2009

Members Present.

Dr A.E.Muthunayagam	Chairman
Dr S.Sivasubramanaian	Vice Chairman
Shri M.S.Faizel Khan	Member
Dr.M.K.Ramachandran Nair	Member
Dr.N.Chandrasekar	Member
Dr.R.Balu	Member
Dr.M.Sankaranarayana Pillai	Member
Dr.Vijayan Baburaj	Member
Mr.S,Joseph Jawahar	Member
Dr.K.Subramanian	Member Secretary

Dr Majeed Khan, Chancellor participated in the meeting for a short time in the beginning. Dr P.N.Prasadh attended the meeting as a special invitee.

Dr K.Narayana Rao, Dr.K.A. Salim, Dr. Shafeek Salim and Smt. Shabnam Shafeek were granted the leave of absence.

1.0 Welcome by Chancellor

The Chairman of the Board of Management called the First meeting of the Board to order and requested Janab Dr.A.P.Majeed Khan, Chancellor, Noorul Islam University and the President, Noorul Islam Centre for Higher Education to inaugurate the Board meeting by addressing the members of the Board. Dr. Majeed Khan welcomed all the members to the first meeting of the Board and pointed out the important role of every member for the efficient and effective functioning of the Board which is the principal organ of management of the University. He solicited the cooperation, guidance, support and the best contributions from all the members for the development of the University. He promised all his support to all the programs of the University. He wished his best for the success of the Board in all its endeavours.

2.0 Opening remarks by the Chairman

i) The Chairman also joined the Chancellor in welcoming all the members to the meeting. He said that we, as a team, have great challenges and opportunities to develop this Institution as a Centre of Excellence, keeping pace with the advances in Science and Technology, to provide quality higher technical education to the students and to inculcate in them high standards of discipline, ethics, and values so that they become enlightened individuals in the service of humanity and carry out focussed research in frontier areas of Science and Technology. Our programs must facilitate the creation, preservation and dissemination of knowledge and attainment of excellence in every discipline of interest to us. We need to promote smooth transition from the olden days -Teacher-Centric- focus to present day -Learner-Centric educational process and activities. He requested the guidance and assistance from all the members to achieve the goals.

Further he suggested that the Board records ,

- a. Its appreciation to the Chancellor for his leadership and contributions to achieve the Deemed to be University status ,
- b. Inviting special invitees to attend all future Board meetings,
- c. Appointing a sub-committee to address matters of urgency ,
- d. Scheduling the meetings of the Board well in advance and
- e. Structuring the conduct of Board meetings in an orderly manner.

Since all the members present in the meeting were known to each other no formal introduction was made.

ii)The Chairman recalled briefly the historical growth of Technical education in the campus. He pointed out the humble beginning made in 1989 as Noorul Islam College of Engineering with 2 BE degree programs and its remarkable growth leading to the establishment of Noorul Islam University now. The Board in its first meeting decided to record its appreciation to respected Chancellor Janab Dr Majeed Khan for his able leadership and outstanding contributions for this significant achievement.

iii)To promote research and industrial collaborations, the Board nominated Dr R.M. Pillai-Director Research and Dr P.N. Prasadh- Director , Industry-Institute Collaborations as Special invitees to all the Board meetings.

iv)Since the Board will not be able to meet in short notice to address matters of urgency, the Board appointed a subcommittee as given below

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|-------------------------------------|------------------|
| a. Dr.A.E.Muthunayagam | Chairman |
| Chairman of the Board of Management | |
| b. Shri M.Faizil Khan | Member |
| Pro Chancellor | |
| c. Dr.S. Sivasubramanian | Member |
| Vice Chancellor | |
| d. Dr K.Subramanian | Member Secretary |
| Registrar | |

The decisions of the sub-committee shall be reported to the Board in its ensuing meeting.

v)The Board decided to schedule the mandatory four Board meetings in a year during the months of August, October, January, and April. The meetings are tentatively scheduled to be held on the first Friday of respective months. The Chairman requested the members to note this schedule, plan their programs and attend the board meetings with out fail in the midst of their busy engagements.

vi)The Board decided that the future Board meetings would be structured in 2 parts. All the members of the Board and other invitees shall participate in Part 1 with the agenda which shall include

- a. Opening remarks of the Chairman
- b. Suggestions from members
- c. Report from the Vice Chancellor
- d. Presentations by Director- Academics/Director- Research/ Director-Institute Industry Collaborations and
- e. Presentation by one of the Schools about their respective plans, programs, proposals, progress etc in rotation.

Part 2 shall be limited only to members with the agenda which shall include

- a. Confirmation of the minutes of the previous Board meeting
- b. Review of actions taken on the minutes of previous Board meetings
- c. Discussions on circulated Agenda and notes

Table items shall be grouped further into 2 groups

- a. Information and Ratification
- b. Discussions and Approvals

and in the end any other matter shall be taken up on merit with the approval of the Chairman.

3.0 Suggestion from the members.

i)Dr. S.Sivasubramanian ,the Vice-Chancellor of Noorul Islam University observed that there must be a sense of belongingness among the faculty and the necessary conducive environment shall be created by every one concerned . He added that we shall all work as a team with a participatory management to attain academic excellence in every sphere of academic activities of the University.

ii)Dr M .Sankaranarayanan Pillai endorsed the views of the Chairman and Vice-Chancellor. He stressed the need for establishing Systems for all activities, implement programs with transparency in a just and fair manner and take care of the well beings of all the faculties with adequate facilities and amenities.

iii)Dr M.K. Ramachandran agreed with the views of the management in general and suggested that the University should organise Faculty improvement programs periodically and also carry out SWOT (Strength, Weakness, Opportunity, Threat) analysis at the level of Department, School and University. Based on the analysis and depending upon the resource availability and external demands, the Management

should give priorities and set goals and plan programs in a phased manner with focus to achieve targets.

iv)Dr N.Chandrasekhher said that our academic programs are planned with improvements over the present Anna University programs of study with increased contact hours. We are tending towards the systems being adopted presently in IITs. He suggested that the 5 year MSc programs of study with suitable modifications may be restarted , if necessary.

The Board agreed to it in principle and requested Dr Chandrasekhher to prepare a comprehensive proposal, addressing all relevant issues and submit for the consideration of the Board

v)Dr T.V.S. Pillai suggested that PG programs in interdisciplinary area including Medical Physics may be started.

vi)Dr.S.Joseph Jawahar said that research should be given importance in all departments. To promote research there should be adequate facilities in the laboratories.

vii)Dr R.Balu endorsed the views of the management that the cooperation, guidance, support and the best contributions from all the members are needed for the development of the University.

viii)Dr Vijayan Baburaj suggested to strengthen interdisciplinary programs.

ix)Shri Fazil Khan said that the requirements of essential amenities for students and staff will be addressed on priority. He suggested that Mr K.A.Janardanan , Deputy Registrar shall critically analyse the requirements and ensure availability of minimum essential amenities to all. He also pointed out the need to review the status periodically and take remedial actions

4.0 REPORTING ITEMS

4.1 History of Noorul Islam University

Dr S.Sivasubramanian, Vice-Chancellor made a power point presentation of the history of the Noorul Islam University ,highlighting the Vision, Mission and Quality policy, Goals, the academic growth, the achievements, growth of student and faculty over the years, summary details of infrastructure, Physical resources, Library and computing facilities, the Research programs, Consultancy and services, Programs like Young Student Scientist Adoption, Interschool Science & Technology Exhibition, Computer literacy, Scholarships for school students etc

4.2 Constitution of Noorul Islam University

A document “ The Constitution of Noorul Islam University (NIU)”, which was framed as per the UGC guidelines and approved by the Board of Trustees of Noorul Islam Centre for Higher Education(NICHE) was circulated in the meeting. It contains the history of the University, Memorandum and Rules of the University and the resolution of the Board of Trustees of NICHE, approving the constitution. The Board noted this document.

4.3 Board of Management.

The Board noted the constitution of the Board of Management which is the principal organ of management of the University. It has 14 members with Pro- Chancellor Dr.A.E.Muthunayagam, as Chairman, Registrar as Non-member Secretary and others representing Government of India, AICTE, the Management and Faculty of NIU as well as NICHE as members.

4.4 Academic Council.

The Board noted and ratified the constitution of Academic Council which is the principal academic body of the University. It has 50 members with the Vice-Chancellor as the Chairman, all Deans and all HODs of the University and 6 external experts and academicians as members.

4.5 Finance Committee.

The Board noted and ratified the constitution of the Finance Committee which is the body of the University to effectively manage the finance, accounts and expenditure. It has 8 members with the Vice Chancellor as the Chairman, Finance Officer as the member Secretary and nominees of University, NICHE, UGC, Government of India as members.

4.6 Advisory Committee.

The Board noted and ratified the constitution of Advisory Committee which helps the University in its academic planning and growth. It has 10 members with UGC member as its Chairman, Registrar as member Secretary, 2 experts nominated by UGC, 2 external experts nominated by the Chancellor and 4 officials of NIU representing management and faculty as members.

4.7 Planning and Monitoring Board.

The Board noted and ratified the constitution of Planning & Monitoring Board which is the principal planning body of the University, which is responsible for monitoring the development programs of the University. It shall advice both the Board of Management and Academic Council. It has 12members with the Vice Chancellor as its Chairman, Registrar as the member Secretary, Nominee of UGC,Directors, Deans and HODs of NIU as members.

4.8 Board of Research, Development and Consultancy

The Board noted and ratified the constitution of Research, Development and Consultancy Board which is responsible for enhancing the research and consultancy activities in the University. It has 21 members with the Pro-Chancellor as the Chairman, the Director-Research as the member Secretary, Deans and Professors of NIU and 6 external experts representing academia, research institutions and industry as members.

4.9 Board of Studies.

The Board noted and ratified the constitution of 19 Boards of studies with one for each department. The Board of Study has the respective HOD as the Chairman with due representation from the faculty in the Department and 2 external experts as members. The Board deferred the decision to start the B.E. program on Energy Engineering and Nuclear Technology for this year 2009-2010.

4.10 Officers of the University.

The Board noted and ratified the appointment of 21 officers of the University whose names were presented in the agenda notes. Officers in various capacities are appointed to manage and administer the revenues and property of the University, in addition to all academic and administrative affairs of the University not otherwise specifically provided for.

4.11 Admission in NIU

The Board noted that the admissions to the UG and PG programs are based on the entrance examinations conducted by the University and advertisements were issued in the National and Regional News papers with the approval of the Chancellor.

5.0 APPROVAL ITEMS

5.1 Academic Program.

The Board examined the Table item on the Academic Programs for 2009-2010.

i)BE/ BTech Programs. It was noted that 9 out of the 12 UG programs proposed for the year 2009-2010, were already approved by AICTE and accredited by NBA up to march 2010. It was proposed to increase the students intake in 8 of these 9 programs ,from existing intake 90or 60 to 120. The Board was informed that Rules permit to increase the intake of students, if adequate infrastructure facilities and faculties are available as per the Norms and Standard of AICTE. Then the Board reviewed the 5 tables, presented in the tabled document, on Built up area, Instructional area, Computers, Library and Full time teaching faculty and Technical and Supporting staff . It was noted that the existing infrastructure facilities and faculties are more than the prescribed requirements for existing and proposed additional number of students and the proposed new programs as per AICTE norms. Further it was noted that 3 more new programs were proposed to start during the academic year 2009-20010, among which approval for 2 programs are pending with AICTE and 1 with UGC though applications were already made. Registrar informed the status of these applications and also informed that as per the procedures, the Universities can start new programs after fulfilling the norms and standards of the statutory Bodies . It was also observed that in case necessary approval is not received with in six months since the submission of application , the university can consider it as approved and get post facto approvals. It was also reported that the nomenclature of the new program on Aero Space Engineering was indicated as Space Science & Technology in the application to UGC but the academic program planned is similar to the Aerospace programs in other institutions and hence this will be informed to UGC.

After detailed discussions, the Board approved the BE/BTech programs in Electronics & Communication Engg, Computer Science & Engg, Electrical & Electronics Engg, Mechanical Engineering, Electronics & Instrumentation Engg, Information Technology, Civil Engg and Aeronautical Engineering each with an intake of 120 students and Marine Engg and Aerospace Engg each with an intake of 40 students and Automobile Engg and Bio-Medical Engg each with an intake of 60 students. The total approved intake in BE/B.Tech shall be 1160 students.

The Board also directed the Registrar to inform UGC about the approval of the Board of Management and the change in the nomenclature of the new program as Aerospace Engineering.

ii) MBA Program. The Board considered the proposal to increase the intake of students from 60 to 120 in M.B.A ,the AICTE approved and NBA accredited Program and approved the proposal to increase the intake of student as proposed.

iii) MCA Program. The Board considered the proposal to increase the intake of students from 60 to 120 in M.C.A ,the AICTE approved and NBA accredited Program and approved the proposal to increase the intake of student as proposed.

iv) ME/MTech Programs. It was noted that 6 out of the 8 M.E/M.Tech programs were already approved by AICTE. Increase in intake of students was proposed in all of them. It was noted that adequate infrastructure facilities and faculty are available to meet the additional requirements. It was further noted that approval from AICTE is pending for 2 new programs. Considering the existing rules and procedures and the available infrastructure and faculties, after detailed discussions, the Board approved the ME/MTech programs in Computer Science & Engg, Communication Systems and Applied Electronics each with an intake of 40 students and Instrumentation & Control Engg, Thermal Engg, Computer Integrated Manufacturing, Information Technology and Nanotechnology each with an intake of 30 students as proposed.

v) Lateral Entry- BE/BTech Programs for Diploma Holders. The Board considered the proposal for 4 programs at UG level for Diploma holders. The Board also noted that the rules provide for admission of Diploma Holders to the 2nd year of the 4 year UG degree program. The 4 programs, proposed, are already approved programs of AICTE. After detailed discussions the Board approved the Lateral Entry BE/BTech programs for Diploma holders in Civil Engineering, Mechanical Engineering, Electronics & Communication Engineering and Computer Science & Engineering each with an intake of 60 students.

6.0 ANY OTHER ITEM

i) The members suggested that NIU should start new interdisciplinary programs of relevance to National needs The board agreed to this and requested all members to send detailed proposals for consideration and further action.

ii) It was pointed out by members that the University is offering both BE and BTech degrees by different departments but there is no difference in the academic program in terms of admission requirements, academic content of the program of study, duration of study, other requirements. Other academic institutions normally offer the same degree to the students undertaking the same program of study. After detailed discussions and considering the degrees offered to such students from other academic institutions, the Board decided that NIU shall offer B.Tech degrees in the place of BE degrees and MTech degrees in the place of ME degrees.

iii)The Board observed that minor issues relating to amenities which are brought to the attention of this meeting could be resolved at the operational level itself. Mr Janardanan, Deputy Registrar was nominated by the Board to address the issues on priority and set things in order in consultation with Chancellor.

iv) The next meeting of the Board is scheduled for 7th August 2009.

The Chairman thanked all the members for their contributions and adjourned the meeting after completing all agenda items.

Prepared by : Dr .K.Subramanian, Registrar.

Reviewed by :Dr. S. Sivasubramanian, Vice Chancellor.

Approved by :Dr A.E. Muthunayagam , Chairman, BOM

