

Minutes of the Tenth Meeting of the Board of Management held on 09.11.2012

Members present:

Prof.Dr.S.Sivasubramanian	Chairman
Dr.N.Chandrashekhar	Member
Dr.R.Balu	Member
Dr.M.Sankaranarayana Pillai	Member
Dr.M.K.Ramachandran Nair	Member
Dr. V.Umayorubhagan	Member
Dr.B.Krishnan	Member
Mr.C.King Selvan	Member
Dr.S.Manickam	Secretary

The Vice-Chancellor and Chairman of the Board of Management welcomed all the Members and briefed them about the important developments that had taken place since the last Meeting. Then the Meeting proceeded with the Agenda items.

Item No.10.1

Considered confirmation of the Minutes of the Ninth Meeting of the Board of Management held on 17.07.2012

Resolved that the Minutes of the Ninth Meeting of the Board of Management held on 17.07.2012, be confirmed.

Item No.10.2

Considered the action taken on the Minutes of the Ninth Meeting of the Board of Management held on 17.07.2012

Resolved that the action taken report on the Minutes of the Ninth Meeting of the Board of Management held on 17.07.2012, be recorded.

Item No.10.3

Considered the list of IET YPSC 2012 Award Winners of NIU

Resolved to place on record the appreciation of the Board of Management to the following two faculty members and three students of NICHE for having won *IET Young Professionals Section, Chennai Local Network – India Awards 2012* conferred by Institution of Engineering & Technology-UK, an International Professional Body, on September 2012:

Faculty Members:

- 1.Prof.Mathusoothana S.Kumar,
Head, Department of Information Technology - Men Engineer Award
- 2.Ms.Maria Celestin Vigila,
Asst. Professor of Information Technology - Women Engineer Award

Students:

- 1.Md.Faisullah Ansari,
Final Year BE- Automobile Engineering - Ramanujam Award for Creativity
- 2.H.Petchirani
Aluminae - Mother Therasa Award for Social Service
- 3.Harish Radhakrishnan
Final Year B.E- Automobile Engineering - Chairman's Award

Item No.10.4

**Considered ratification of the action taken to constitute a Steering Committee
for NAAC Accreditation and IQAC**

Resolved that the action taken to constitute a Steering Committee with the following members, for the purpose of preparation for NAAC accreditation, be ratified.

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| 1. Prof.C.K.King Selvan, Vice Principal | Convener |
| 2. Dr.R.Rajesh, HOD, Mechanical Engineering | Member |
| 3. Dr.J.Jaya Kumari, HOD, ECE | ” |
| 4. Prof.G.Glan Devadhas, HOD. EIE | ” |

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| 5. Prof.N.Nalanth, HOD, Civil Engg. | ” |
| 6. Prof.S.Robin Divahar, HOD, Aeronautical Engg. | ” |
| 7. Prof.S.John Leon, HOD, Marine Engg. | ” |
| 8. Dr.J.Rajeesh, HOD, BIO-Medical Engg. | ” |
| 9. Dr.R.S.Shaji, Professor, Information Technology | ” |
| 10. Prof.S.Venkateswari, Dept. of Software Engg. | ” |
| 11. Dr.J.Joseph, Dept. of Chemistry | ” |

Resolved further that the action taken to constitute an Internal Quality Assurance Cell (IQAC), to develop a system for conscious, consistent and catalytic improvement in the quality of academic performance of NICHE, with the following members, be ratified.

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|---|----------|
| 1. Dr.S.Sivasubramanian, Vice Chancellor | Chairman |
| 2. Thiru.M.S.Faizal Khan, Vice President, NICHE | Member |
| 3. Thiru.M.M. Ali, Member, Noorul Islam Educational Trust | ” |
| 4. Dr.N.Chandrashekhar, Pro Vice Chancellor | ” |
| 5. Dr.S.Manickam, Registrar | ” |
| 6. Dr.K.A.Janardhanan, Director – H.R.M. | ” |
| 7. Dr.M.K.Ramachandran Nair, Chairman, School of Management | ” |
| 8. Dr.B.Krishnan, Director – I Year B.E. & B.Tech Programmes | ” |
| 9. Thiru.Amar Pratap Singh, Director-Computing Centre | ” |
| 10. Prof.C.K.King Selvan, Vice Principal | ” |
| 11. Dr.M.K. Jeyakumar, Deputy Controller of Examinations | ” |
| 12. Dr.L.Padma Suresh, HOD – EEE | ” |
| 13. Dr.D.Kinslin, HOD – Management | ” |
| 14. Dr.S.Gopalakrishnan, Controller of Examinations-in-charge | ” |
| 15. Prof.M.IIankumaran, Co-ordinator – I Year | ” |
| 16. Dr.P.Venugopalan, Prof. of Nanotechnology | ” |
| 17. Dr.S.Lawyed Stephen, Librarian | ” |
| 18. Thiru.Rajendra Prasad, Ex-M.L.A. | ” |

19. Thiru.R.Narayanan, Former Vice-President, T.C.S.	Member
20. Dr.A.Shajin Nargunam, Director-Academic Affairs	Director /Coordinator
21. Dr.I.Jacob Raglend, Prof. of EEE	Co-Coordinator

Item No.10.5

**Considered ratification of the action taken to prescribe the Fee Structure for
M.Phil Programme**

Resolved that the action taken to prescribe the following Fee Structure for the M.Phil. Programme, be ratified:

1. Tuition and other related fee for the One year Course - Rs.40,000/-
2. Examination Fee per Theory Paper - Rs. 500/-
3. Examination Fee for dissertation evaluation and Viva-voce Examination (Remuneration to Internal Examiner/ Guide for evaluation Rs.250. To the External Examiner Rs.250/- for evaluation and Rs.500/- for conducting Viva-voce Exam.) - Rs. 1,000/-

Resolved further that the Controller of Examinations be requested to prepare a Manual for Ph.D. course work examination and place it before the next Meeting of the Board of Management.

Item No.10.6

**Considered ratification of the action taken to relieve Dr.John Sahayam Chelliah
from the post of Controller of Examinations and place Dr.S.Gopalakrishnan,
Professor of Chemistry, as Controller-in-charge**

Resolved that the action taken to relieve the first Controller of Examinations of the University, Dr.John Sahayam Chelliah, at his own request from his duties as Controller of Examinations, and to place Dr.S.Gopalakrishnan, Professor of Chemistry, as Controller of Examinations-in-charge with effect from the afternoon of 18th Sept. 2012 until further orders, be ratified. The Board of Management places on record its appreciation of the sincere services rendered by Dr.John Sahayam Chelliah as the First Controller of Examinations.

Item No.10.7

**Considered ratification of the action taken to constitute
the Hostels Monitoring Committee**

Resolved that the action taken to constitute the Hostels Monitoring Committee with the following members, be ratified:

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| 1. Prof.M.L.Narayanan, Director, Grievance Cell | - | Convener |
| 2. Dr.K.A.Janardhanan, Director, HRM | - | Member |
| 3. Dr.B.Krishnan, Director, First Year | - | Member |
| 4. Prof.C.K.King Selvan, Vice-Principal, Aca./Deputy Warden | - | Member |
| 5. Mr.R.Dharma Raj, PED/Deputy Warden | - | Member |
| 6. Prof.Charles, Director, Student Affairs | - | Member |
| 7. Dr.D.Kinslin, HOD,MBA | - | Member |
| 8. Prof.Amar Pratap Singh, Director, Computing Centre | - | Member |
| 9. Prof.S.Venkateswari, Asst. Prof., SE/Deputy Warden | - | Member |
| 10. Prof.S.John Leon, HOD, Marine/Deputy Warden | - | Member |
| 11. Prof.Glan Devadhas, HOD, EIE | - | Member |
| 12. Prof.G.Arockia Selva Saroja, Asst. Prof., ECE | - | Member |
| 13. Prof.M.Iankumaran, Co-ordinator, First Year | - | Member |
| 14. Mr.Mariappan,* Chief Security Officer | - | Member |
| 15. Mr.Mohan Kumar, P.R.O | - | Member |

- As Mr.Mariappan has been relieved at his own request, his name shall be replaced by the name of the new Chief Security Officer.

Resolved further that the powers and duties of the Hostel Monitoring Committee prescribed as under, also be ratified-

1. To create a congenial and conducive atmosphere for the smooth and efficient functioning of the hostels.
2. To ensure that there is perfect rapport between the students and the administrative as well as the executive staff of the hostels.
3. To redress the genuine grievances of the hostellers pertaining to the general amenities and infrastructure facilities.
4. To enquire the genuine complaints both from the hostellers and the hostel staff, take remedial steps and suggest amicable solutions.

5. To introduce and implement democratic procedures in the day to day administration of the hostels.
6. To make periodical visits to the hostels to assess the situations and take constructive steps and offer constructive suggestions.
7. To apprise the Chancellor and other University authorities of the steps that are being taken and the general situation prevailing in the hostels and also seek their advice and guidance.
8. To suggest corrective and disciplinary measures as and when necessary to ensure discipline among the students and the hostel staff including the security personnel deputed to the hostels.

Item No.10.8

Considered ratification of the action taken to organize an International Workshop on “Recent Advances in Civil Engineering” RACE 2012 on 27th September 2012

Resolved that the action taken by the Department of Civil Engineering to organize a one day International Workshop on *“Recent Advances in Civil Engineering” RACE 2012* on 27th September 2012, be ratified and the Department be complimented for the same.

Item No.10.9

Considered ratification of the action taken to create a separate Department of Fire Technology & Safety Engineering

Resolved that the action taken to create a separate Department of Fire Technology & Safety Engineering and designate Thiru.N.Ramasamy, Associate Professor of the Department of Mechanical Engineering, as the Head of the newly created Department with effect from 26th May 2012, be ratified.

Item No.10.10

Considered the letter of approval received from the Director General of Shipping for B.E. Marine Engineering Course

Resolved that the letter of provisional approval received from the Director General of Shipping for the First Batch of B.E. Marine Engineering Course, commenced in the academic

year 2008-09 with an intake of 25 in affiliation with Anna University, subject to the terms and conditions stated therein, be recorded.

Item No.10.11

Considered the proposal of the Department of Aeronautical Engineering to organize a National Conference on 01- 02 March 2013 on “Frontiers in Aeronautical, Aerospace and Automotive Engineering” (NCAAAE’13)

Resolved that the proposal of the Department of Aeronautical Engineering to organize a *“National Conference on Frontiers in Aeronautical, Aerospace and Automotive Engineering”* (NCAAAE’13) on 01- 02 March 2013, be approved.

Item No.10.12

Considered the proposal to organize an International Conference on “Global Challenges, Strategies and Solutions in Engineering, Business and Disaster Management” (ICBDM 2013) on 8-9 March, 2013

Resolved that the proposal of the Departments of Mechanical Engineering, Civil Engineering and Management Studies to jointly organize an International Conference on *“Global Challenges, Strategies and Solutions in Engineering, Business and Disaster Management” (ICBDM 2013)* on 8-9 March, 2013, in association with IEEE Electron Devices Society, Madras Section, be approved.

Item No.10.13

Considered the proposal of the Department of Electrical & Electronics Engineering to organize an International Conference on Circuit, Power and Computing Technologies- ICCPCT-2013 on 21-22 March 2013

Resolved that the proposal of the Department of Electrical & Electronics Engineering to organize an International Conference on *“Circuit, Power and Computing Technologies”, ICCPCT-2013* on 21-22 March 2013 in association with IEEE Electron Devices Society, India Chapter, be approved.

Item No.10.14

Considered the proposal of the Department of Electronics & Communication Engineering to organize “2013 IEE International Conference on Information and Communication Technologies” (ICT-2013) on 11-12 April 2013

Resolved that the proposal of the Department of Electronics & Communication Engineering to organize “*2013 IEE International Conference on Information and Communication Technologies*” (ICT-2013) on 11-12 April 2013, in collaboration with IEEE India Council and technically co-sponsored by IEEE Kerala Section & IEEE Electron Devices Society, India Chapter, be approved.

Item No.10.15

Considered the Recognition granted by the University of Kerala and Ranking given by the results of B-School surveys to the School of Management of NIU

Resolved to place on record profound happiness and appreciation of the Board of Management to the sustained efforts of the School of Management Studies that has brought laurels to the University in the form of high ranking among the B-Schools in India and also recognition of the University of Kerala.

Item No.10.16

Considered the proposal to introduce B.E. Aircraft Maintenance Engineering Course from the Academic Year 2013-14

Resolved that the proposal to introduce B.E. Aircraft Maintenance Engineering Course, with the approval of AICTE, from the academic year 2013-14, be approved.

Item No.10.17

Considered the proposal of the Department of Automobile Engineering to organize a “National Conference on Emerging Trends in Automobiles”-CETA 2K13 on 4th April 2013

Resolved that the proposal of the Department of Automobile Engineering to organize a one day “*National Conference on “Emerging Trends in Automobiles”-CETA 2K13*” on 4th April 2013 in association with Society of Automotive Engineers (SAE), India, be approved.

Item No.10.18

Considered the procedure to be followed to apply for duplicate certificates and the rates of fee payable for duplicate certificates

Resolved that the following Procedure and Fee Structure for obtaining Duplicate Certificate(s) be approved:

- Procedure:1. First, the candidate has to issue an advertisement in a local newspaper (Tamil or English) about the loss of certificates.
2. Next, he / she has to lodge a complaint with the local Police Station, ensure that an FIR is filed and produce a letter from the Police Station stating that the Degree Certificate / Provisional Certificate / Consolidated Mark Statement lost by him/her is not traceable.

OR

Produce a Certificate from a Notary Public stating that the Degree Certificate/ Provisional Certificate /Consolidated Mark Statement is lost and is not traceable.

3. Afterwards, submit an application to the Controller of Examinations enclosing the aforesaid two documents and remit the prescribed fee for Duplicate Certificate(s)

Fee Structure:	Fee payable for -		
	i) Duplicate Degree Certificate	-	Rs.1,000/-
	ii) Duplicate Provisional Certificate	-	Rs. 500/-
	iii) Duplicate Consolidated Mark Statement	-	Rs. 350/-

Item No.10.19

Considered the fixation of Special Convocation Fee

Resolved that the Special Convocation Fee, payable by a candidate who submits his/her application for Degree Certificate after the date of the Convocation function of the year in which he/she is eligible to get the Degree, shall be fixed as Rs.1,000/-.

Item No.10.20

Considered ratification of the action taken to sign an Memorandum of Understanding with Bulkead Aerodesign India, Elappara, Kerala

Resolved that the action taken to sign an MOU with Bulkead Aerodesign India, Elappara, Idukki District, Kerala on 8th November 2012, be ratified.

Additional Agenda taken up on the suggestion of the Vice-Chancellor

Item No.10.21

Considered the proposal for the conduct of a two day ISTE Workshop on Akash for Education under the National Mission on Education through ICT (MHRD), Government of India

Resolved that the proposal of Dr.A.Shajin Nargunam, Director, Academic Affairs, to conduct a two day *ISTE Workshop on Akash for Education funded by the National Mission on Education through ICT, MHRD, Government of India* on 10-11 November 2012, for which 65 faculty members of the University have already registered, be approved.

Item No.10.22

Considered the communication received from Global Economic Progress and Research Association on “Dr.Radha Krishnan Gold Medal Award” to be conferred on Dr.M.Murugan, Assistant Professor, Department of Bio-Medical Engineering

Resolved to place on record the appreciation of the Board of Management to Dr.M.Murugan, Assistant Professor of Bio-Medical Engineering, for having been selected by the Global Economic Progress and Research Association for the conferment of Dr.Radha Krishnan Gold Medal Award on the occasion of its National Unity Conference to be held at Chennai in January 2013.

REGISTRAR

VICE-CHANCELLOR